



COVID-19 Flight Operations Checklists



Provided by
Virginia Aviation Business Association

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The Virginia Aviation Business Association is committed to the safety of its members and those they serve. As industry restarts flight operations, brings back staff and begins service to customers and students it is critical that each of us to not let our guard down to safe operations. To aide in safe practices, the VABA has compiled the following "Checklist " to ensure operations.

Classroom Preparation Checklist	✓
Implement Sanitizing Stations and post signage encouraging utilization.	
Only use an EPA-approved disinfectant against COVID-19 for cleaning surfaces and aircraft.	
Clean visibly dirty surfaces with soap and water before disinfecting.	
Prioritize cleaning of surfaces that are frequently touched.	
Arrange desks approximately 6 Feet apart. (6ft folding tables are a good option to ensure proper separation)	
Maintain class size to 10 or less to include the instructor(s).	
In-Class Checklist	✓
If possible, ground school should be conducted remotely.	
Screen staff & students with COVID-19 Screening Questions daily. If available, use an inferred thermometer to facilitate screening. (less than 100.4 F)	
Maintain the "6 Feet" rule when spacing seats and during human interaction.	
Utilize PPE to including face masks and gloves if available.	
Individuals should bring their own materials and avoid sharing and passing to others to include writing materials.	
Encourage individuals to utilize Sanitization Stations and Hand Washing before and after every class.	
In-Cockpit Checklist	✓
Provide hygiene kits with every flight for the purposes of wiping down the entire inside of the cockpit to include controls, switches, and seats.	
Clean and disinfect the cockpit with EPA-approved disinfectant before and after every flight.	
Utilize masks while in the cockpit where practical but not to impede clear communication with the radio or passenger.	
Avoid the passing and sharing of materials. Students should use their own headsets, foggles and bring their own writing instruments and pen lights.	
Wash hands with soap & water for 20 seconds before and after every flight.	